

# **COMPLETING THE DLA FORM**

## **FACTSHEET 2**

The first parts of the claim form are fairly straightforward. They ask for basic information about your child and those involved in caring for them. Your aim in completing the form is to give as clear a picture as possible of your child's difficulties. We know the claim form can seem daunting, and it's tempting to lay it aside, however, take your time and use these factsheets to help you try to complete a little at a time.

Most of the form consists of tick boxes with space below so you can explain their problems more clearly, you can however write below the box if necessary, or attach an extra piece of paper writing Name/Date of birth.

The question from each page of the form is followed by an explanation to help you decide if that section is applicable to your child. We have shown suggestions for what you might want to say in the text box.

**Please pay heed to the note relating to the higher rate mobility component for some children.**

After reading through the columns we have given you some pointers to help you complete the additional information box at the bottom of each page.

If you have ticked yes to any of the questions on the page, it is a good idea to expand your answers by completing this box.

These suggestions should give you some ideas as to the sort of things you may want to include.